

ENROL ONLINE INSTRUCTIONS

ENROL IN SWIM SCHOOL ONLINE

LOGIN TO THE MEMBER PORTAL TO ENROL IN OUR SWIM SCHOOL

1

*SKIP TO STEP 3 IF YOU ALREADY HAVE AN ACCOUNT WITH US.

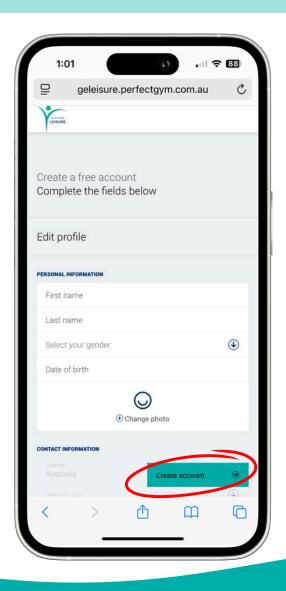
Click the link below to create a account.

CLICK ME

Fill in your personal details and click '**create account'**.

These details belong to the parent or guardian if you are enrolling a child.

Press next and **then go to Step 6.**





HOW TO FIND THE MEMBER PORTAL

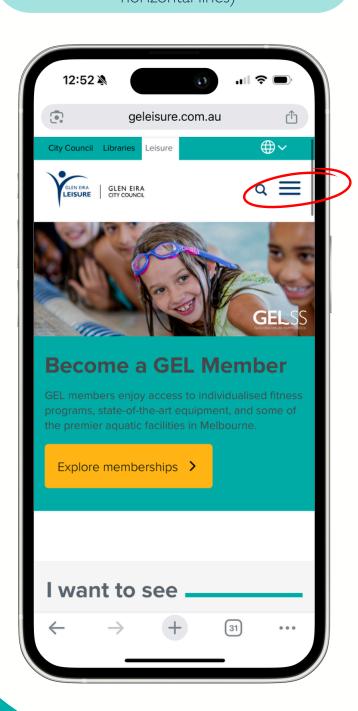
PLEASE NOTE

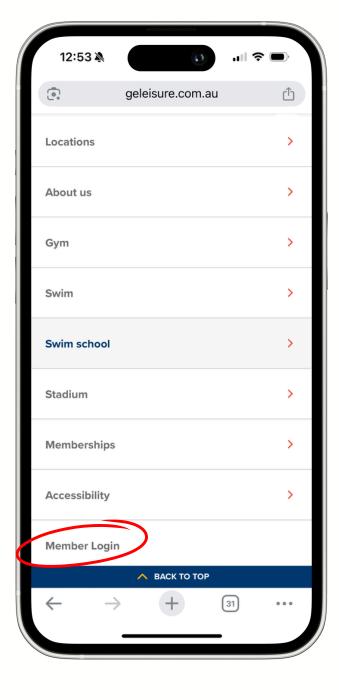
If you are using a computer 'member login' button will be in the far right corner.

Visit our homepage - This can be done from our website and navigating to the menu in the top right corner (the three horizontal lines)

4

Scroll and click on "Member Login"





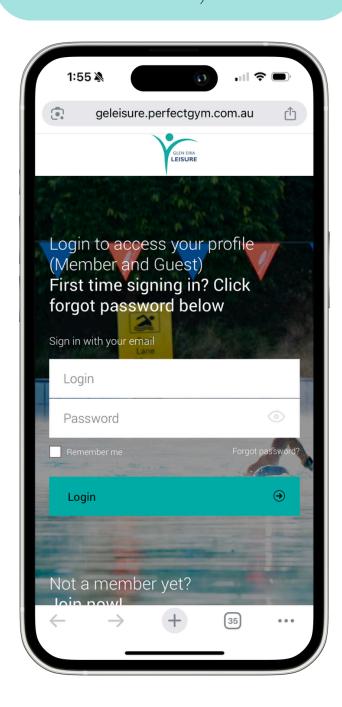


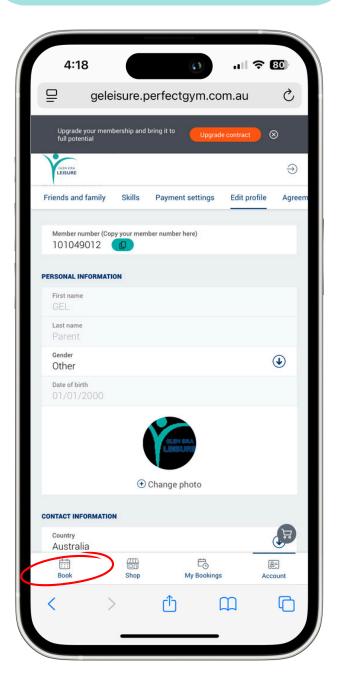
HOW TO LOGIN TO PORTAL

Please login with your email and password. (if you've forgotten your password, please go to the third last page for instructions on how to reset)

6

Click the 'Book' tab.







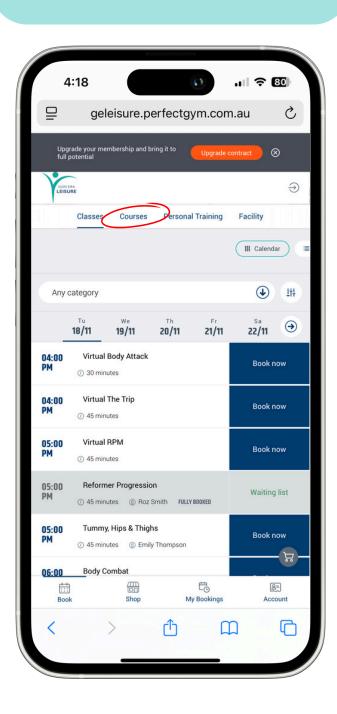
HOW TO CREATE A CHILD ACCOUNT

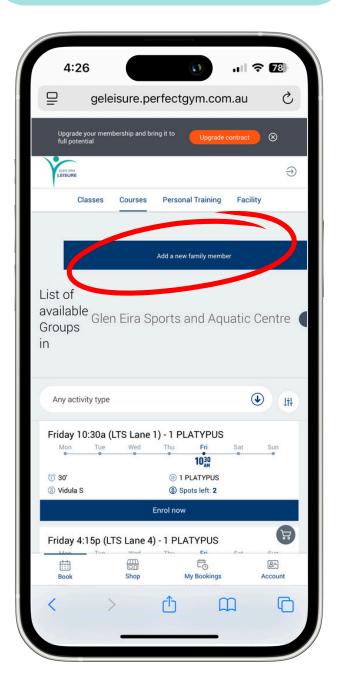
7

Press 'Courses'.

8

To add your child's profile, click 'add a new family member'
*If your child already has an account and is linked, please skip to step 12







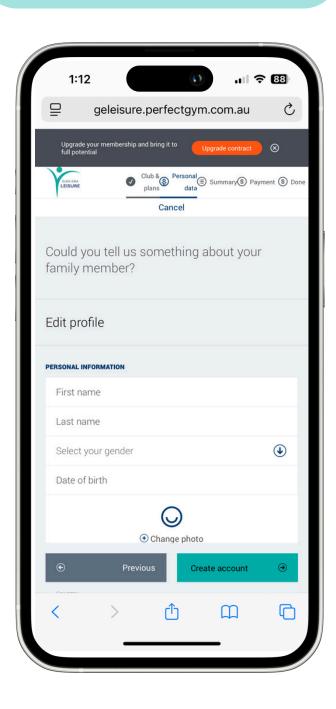
HOW TO CREATE A CHILD ACCOUNT

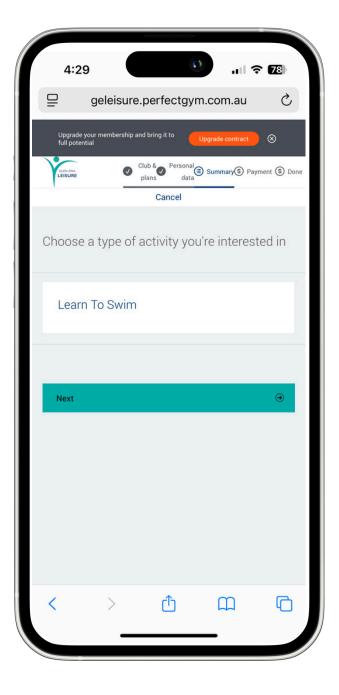
9

Fill in the following details for **your child** you are wanting to enroll into the lessons.

10

Click Learn To Swim. Then press Next.





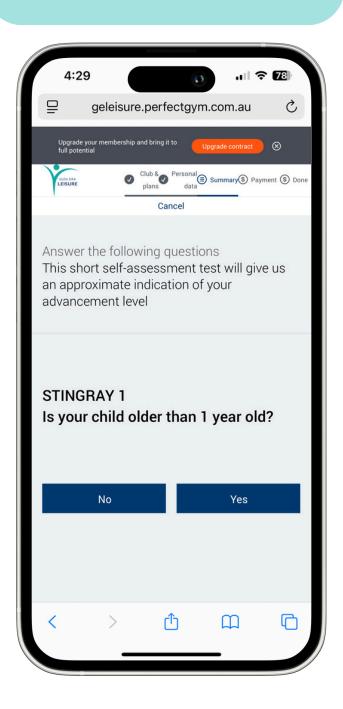


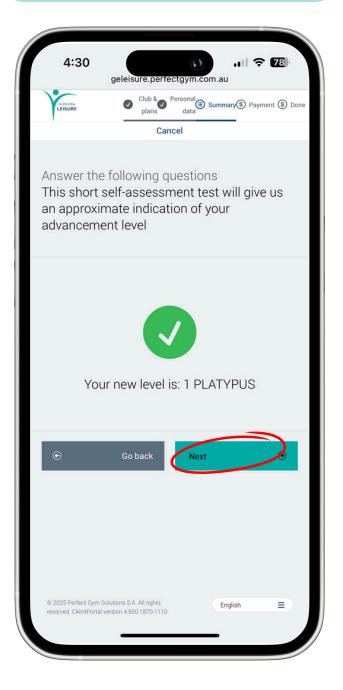
ONLINE SELF ASSESSMENT

(I)

Now, it will take you through a selfassessment to determine your child's level. Follow the guided questions. 12

Once assessed, click 'Next'.







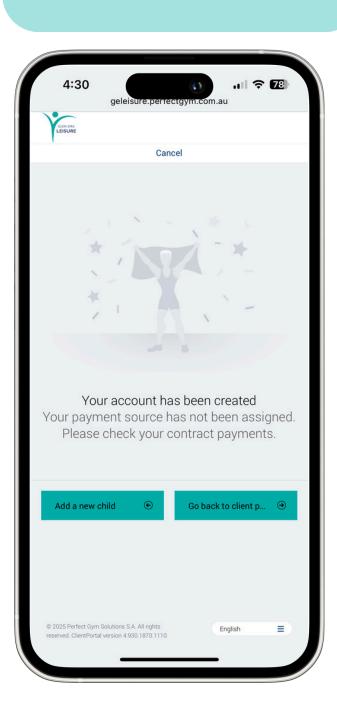
HOW TO CHOOSE YOUR CLASS

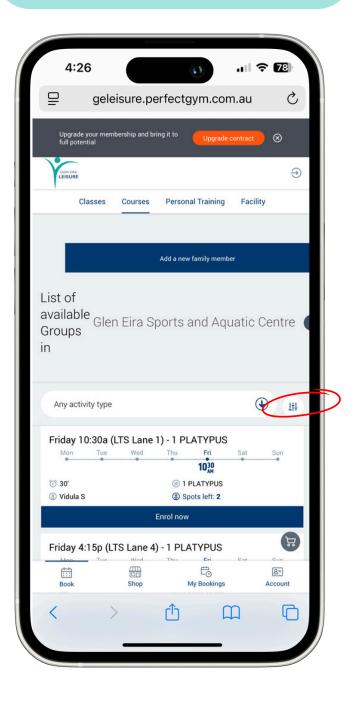
(I)

Once here, click 'Go Back to Client Portal' (unless you would like to add more children).

12

Scroll through and choose your preferred time, day and center. Click the adjustment button (circled in red) to filter the day.







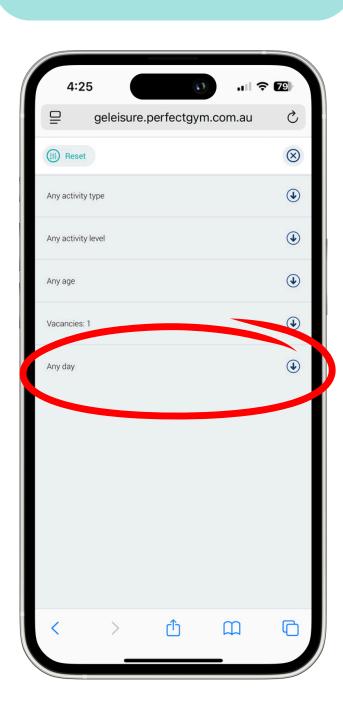
HOW TO CHOOSE YOUR CLASS

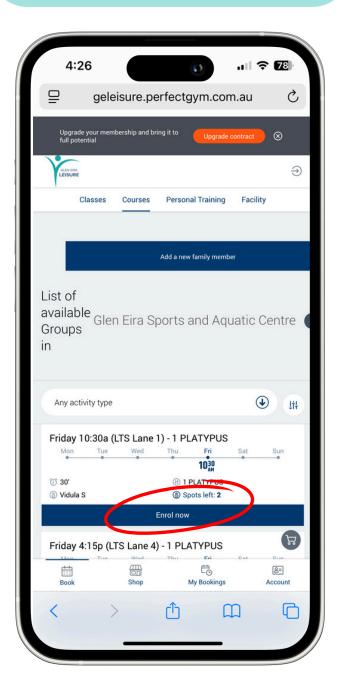
14

Click here to adjust the day to your preferred day of classes.

15

Once you find a class that is suitable, click 'Enrol Now'.





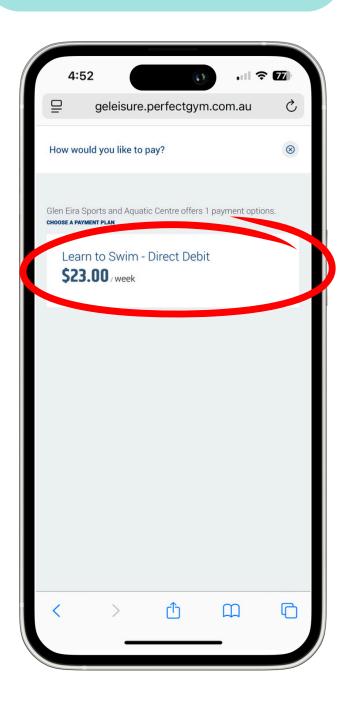


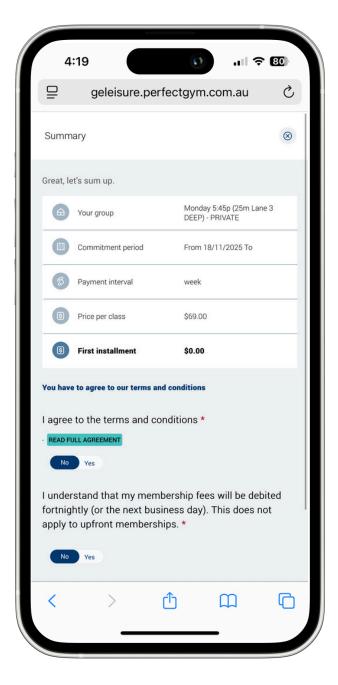
HOW TO SIGN YOUR CONTRACT

14

Click on Learn to Swim. Then hit Next.

Please read through the membership agreements and click yes after each one.
You will then be prompted to read your membership agreement and provide your signature.



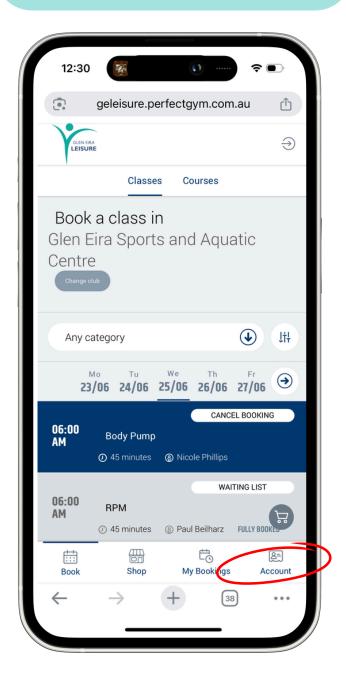




HOW TO CONFIRM BOOKING

16

You are now booked in! You can confirm your class by pressing account and navigating to 'Contract Details'.





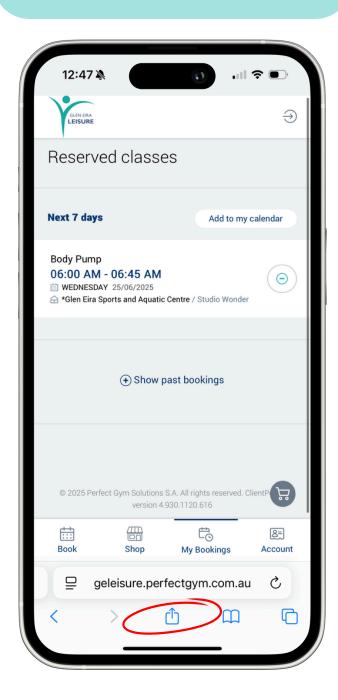
WANT THE MEMBER PORTAL AS AN APP?

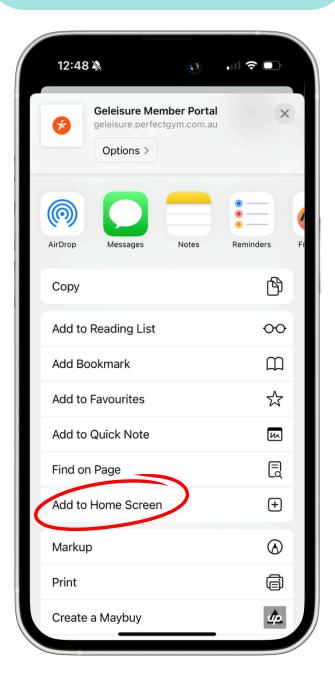
FOLLOW THESE STEPS TO ADD THE MEMBER PORTAL TO HOME SCREEN ON AN IPHONE (SAFARI)

You can add the webpage as a short cut to your Home Screen!
This done by clicking the "share button", see red circle

2

Please click "Add to Home Screen"







WANT THE MEMBER PORTAL AS AN APP?

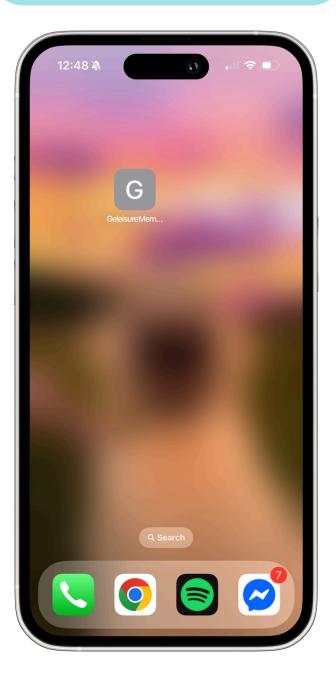
You can add the webpage as a short cut to your Home Screen!

This done by clicking the "share button", see red circle

4

Now you have a short cut to Login!



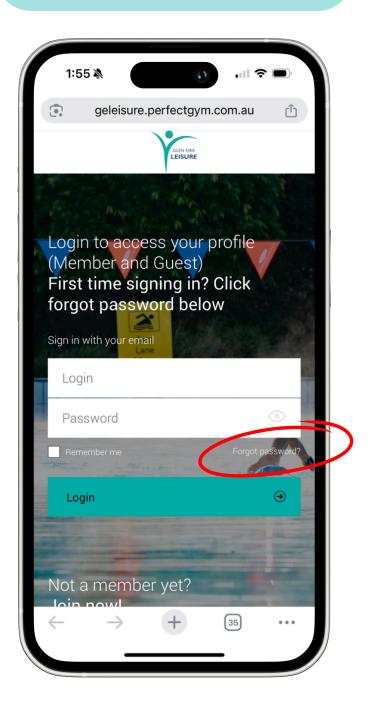


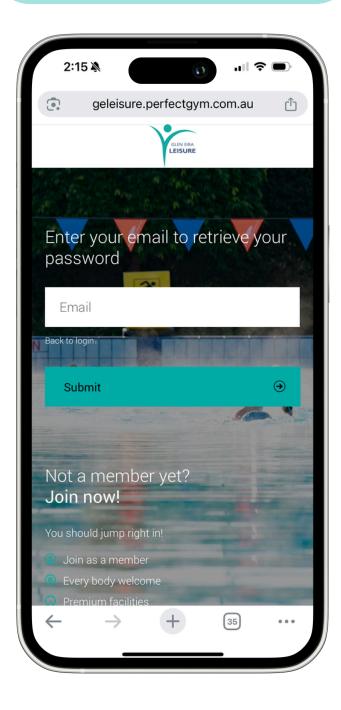


HOW TO RESET YOUR PASSWORD RESET

Please press "Forgot password". See red Circle 2

Enter your email and press submit







HOW TO RESET YOUR PASSWORD RESET

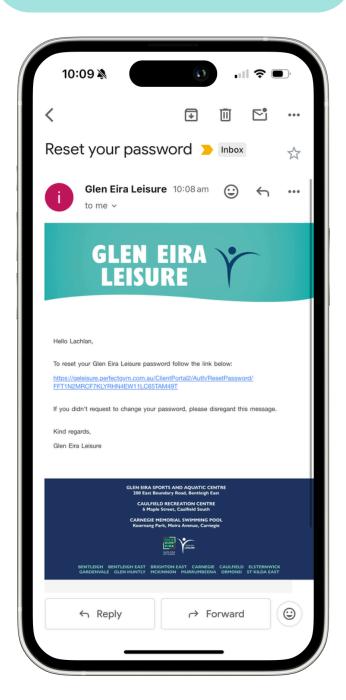
3

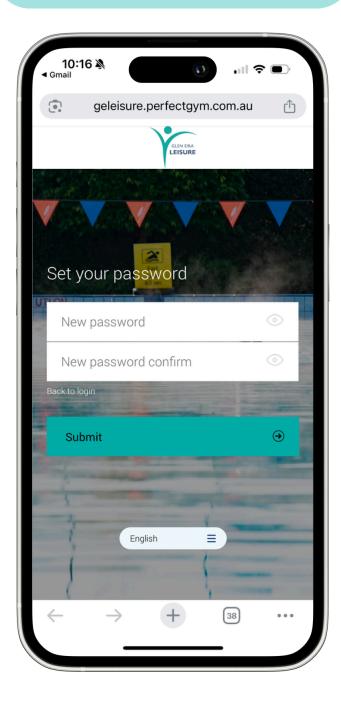
Please click link.

*If an email doesn't come through, please call 9775 7100, so we can confirm that we have your correct details



Please create a new password







NEED HELP?

1

Contact our friendly memberships team!

Email us at memberships@geleisure.com.au or call us 9575 7100.

2

There are many ways to enrol, choose the option that works best for you.

- Enquiry form (we'll contact you)
- Email
- Phone call
- In person

Online

